

Suggested Letter From Donor to Stock Broker

Date: _____

To: _____
Name of Broker

Address City State Zip

Phone Fax E-mail

Subject: Charitable Gift Stock Transfer Instructions for Account # _____

Dear _____:

I am requesting that the following charitable stock transfer be made. Please complete the transfer of _____ shares of _____ common stock from my account. This is a donation from me to **Koinonia Partners**.

The shares should be delivered via DTC wire transfer:

**DTC Clearing 0141
Wachovia Securities
Koinonia Partners, Account #4065-7301**

Please contact Brenda White at Wachovia Securities (800.929.0175) to inform her that

- (1) a charitable stock transfer has taken place,
- (2) the name of the donor
- (2) the date of stock transfer and
- (3) the name and number of shares transferred.

This transaction is important and I greatly appreciate your immediate attention. If you have any questions concerning this transfer, please call the Business Manager (877.738.1741) or email business@koinoniapartners.org. Please advise me when this transfer is completed. Thank you in advance for your prompt attention to this matter.

Yours truly,

cc: Business Manager
Koinonia Partners
1324 Hwy 49 South
Americus, GA 31719
877.738.1741
business@koinoniapartners.org